

Umatilla County Cultural Coalition

Representing the Arts, Heritage & Humanities in Umatilla County, Oregon

2008-09 Commission

August 3, 2009

Chairman
Carla McLane
Umatilla

Dear Umatilla County Cultural Leader,

Secretary
Theresa Pihl
Hermiston

The Umatilla County Cultural Coalition is pleased to announce the 2009-2010 Oregon Cultural Trust Participation Grant Program. Funding for this program is provided by the Oregon Cultural Trust, Oregon's innovative public-private partnership that supports the State's arts, heritage and humanities. Grants will be used in support of local projects which further Umatilla County's Cultural Plan. You may view the full Cultural Plan online at www.umatillacountyculture.org.

Jennifer Carnes
Milton-Freewater

Barbara Coddington
Milton-Freewater

Jerry Collins
Umatilla

Barbara Lund-Jones
Pendleton

Bill Mayclin
Pendleton

Steve Pyle
Athena

Christina Van der Kamp
Pendleton

Gayle Weatherson
Echo

Last year's local grant cycle (2008-09) supported 11 projects from around the county, including funding for artwork, signage, and framing; youth programming; purchase of music folders and uniforms; a school field trip, art show, and artist in residence.

Available funding for this grant cycle will be determined by the Oregon Cultural Trust late this summer. Grant application information and guidelines are enclosed. **Applications must be received before 5pm on September 25, 2009.** Projects should be planned and ready to execute. Successful applicants will be notified by November 2009. Grant funding must be expended by June 15, 2010 and a final report submitted by June 30, 2010.

We look forward to receiving a grant proposal from you this year.

Sincerely,

Carla McLane
Chairman



Umatilla County Cultural Coalition

2009-2010
GRANT INFORMATION

APPLYING FOR A GRANT

Review the FAQs and Umatilla County Cultural Plan goals (see enclosed) to determine your project's eligibility.

Complete and submit the following:

- 1) Grant Application Cover Page (see enclosed)
- 2) A separate narrative proposal. Please describe briefly:
 - a) The group responsible for the project.
 - b) Major project activity or activities, timeline, and location.
 - c) Who will benefit, directly and indirectly, from the grant including the total estimated number served.
 - d) How the project meets the goals (one or more) of the Umatilla County Cultural Plan.
 - e) How you will evaluate whether or not your project succeeded in meeting those goals.
- 3) A project budget. Include additional funding sources, if any. Please be as specific as possible with regards to quotes or sourcing for necessary purchases.

Applications must be received no later than September 25, 2009. Drop off or mail to UCCC c/o Heritage Station Museum, P.O. Box 253 (108 S.W. Frazer Avenue) Pendleton, OR 97801

Additional information may be requested of your project contact.

Grant applications will be reviewed by the Commission in early October 2009. All applicants will be notified of the Commission's decision by November 2009.

Funds received from the UCCC must be expended as proposed by June 15, 2010.

If a grant is successful, a final report/evaluation must be submitted to the UCCC no later than June 30, 2010.

FAQs

How much money may I request?

Keep in mind the amount of funds available for allocation is limited (see below for 2008-09 grants awarded). If your project is a large one, you may want to consider requesting only partial funding, especially if you have other funding sources. If your project is small and you have no other funding sources, then you may request full funding. Either way, be sure to identify in your budget just how funds will be used.

2008-2009 GRANT ALLOCATIONS - Total Allocated: \$11,231.36

- \$ 300 (funded in full) City of Adams for historic picture collection
- \$ 620.36 (funded in full) Pendleton's Men's Chorus for music folders

(cont.)

Umatilla County Cultural Coalition 2009-2010 Grant Information - Continued

- \$ 1,000 (funded in full) BMCC Arts and Cultural Festival Committee for Artist in Residence
- \$1,011 (funded in full amended amount) Weston McEwen Pipes and Drums for drum major uniform components
- \$ 500 (partial funding) Milton-Freewater Art Show Council for Harvest Time Fine Art Show
- \$ 1,200 (funded in full) Clara Brownell Middle School for Umatilla Drama and 8th Grade ELL students to *Annie*
- \$ 2,000 (partial funding) City of Umatilla for Village Square artwork
- \$ 2,000 (partial funding) Fort Henrietta Foundation for Echo Heritage Trail signage
- \$ 1,000 (partial funding) Children's Museum of Eastern Oregon for ABCD Program
- \$ 1,000 (funded in full) Arts Council of Pendleton for Arts Have Class
- \$ 600 (funded in full) Oregon East Symphony and Chorale for Playing for Keeps scholarships

May I request funds for a multi-year project?

Only if UCCC funds are *spent and used* within the grant cycle (usually October -June). Keep in mind you will need to submit a report by the end of June stating how the funds were used and evaluating the success of your project in meeting UCCC goals.

Are there any projects or items unlikely or even prohibited from being approved?

Grant funds are allocated for those projects that best meet UCCC goals (see attached list). However, there are certain items, such as consumable office supplies, that are not normally covered by grant funds.

Do I need to verify my budget figures with actual quotes?

As much as possible, please identify the source of your figures whether they are estimates only, or if you received an actual bid or quote from a company or individual.

I have other funding sources, will that hurt or help my chances?

That depends on how clearly you present your budget. You must identify exactly how and where UCCC funds will be used in comparison to other funds. The key point is showing how UCCC funds are vital to your project and will be spent wisely—which means directly linked to UCCC goals.

My project is scheduled for the summer months. May I request funds?

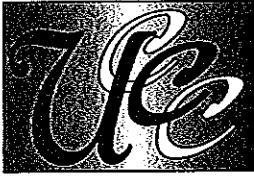
No, unfortunately not at this time.

I am a teacher. Do I need my principal or superintendent's signature on the application form?

Yes, if your project stems from your work, such as field trips for your students. You must show your principal's support by including his/her signature on the application form.

CONTACT INFORMATION

If you have additional questions, please contact Carla McLane, UCCC Chairman (mclane@eoni.com or (541) 922-4624), or any one of the UCCC Commission members.



Umatilla County Cultural Coalition

GOALS OF THE UMATILLA COUNTY CULTURAL PLAN

The Goals of the Umatilla County Cultural Plan are listed below. In order to be considered for grant funding from the Coalition, applications must address one or more of these goals.

- 1) Enrich the Arts, Heritage and Humanities through effective communication that brings people together.
 - *Strategy 1:* Enhance countywide networks
 - *Quantitative Benchmark:* Develop and fund a countywide website for the dissemination of cultural information.
 - *Qualitative Indicators of Success:*
 - o Improved arts, heritage and humanities communication in the countywide community by increasing the number of hits on the website.
 - o Greater awareness of events
 - o Reduction in scheduling conflicts.

- 2) Develop awareness and provide opportunities to experience Arts, Heritage, and Humanities.
 - *Strategy 1:* Increase exposure in schools (kindergarten through 12th grade) including, but not limited to the following means:
 - o Artists in the schools
 - o Guest speakers
 - o Tours and field trips
 - o Curriculum development
 - o Youth voice and participation in developing programs
 - o Promotion of extra-curricular and community events
 - *Strategy 1:* Cultural life-long learning opportunities by:
 - o Nurturing artists
 - o Nurturing the creative process
 - o Expanding the worldview by connecting to resources beyond our communities.
 - *Quantitative Benchmark:* Number of grants awarded to new projects designed to develop awareness and provide opportunities to experience heritage, arts and humanities, number of residents and visitors who benefit from the new cultural activities.
 - *Qualitative Indicator of Success:*
 - o Increased involvement of schools in developing awareness and cultural opportunities for youth.
 - o Increased coordination of and utilization of resources to maximize attendance at cultural events.

- 3) Inventory and/or preserve historical materials and sites.
 - *Strategy 1:* Reclaim local artifacts
 - *Strategy 2:* Collect and preserve historical documents
 - *Strategy 3:* Capture and organize oral histories

(cont.)

Umatilla County Cultural Plan Goals - Continued

- *Strategy 4:* Inventory and care for historic trees
 - *Strategy 5:* Inventory and preserve Umatilla County's historical sites and architecture.
 - *Quantitative Benchmarks:*
 - o Number of grants awarded to projects designed to collect and preserve local history. Number of historical documents, artifacts, oral histories, historic trees and sites protected or preserved.
 - o Number of county residents benefiting.
 - *Qualitative Indicator of Success:* Greater awareness of or accessibility to historical resources.
- 4) **Develop aesthetic components that enhance quality of life in communities.**
- *Strategy 1:* Inventory current public art
 - *Strategy 2:* Promote development of public art, beautification projects, and cultural identity branding.
 - *Quantitative Benchmark:* Number of grants awarded to inventory and/or develop aesthetic components of the communities.
 - *Qualitative Indicator of Success:* Greater awareness of and accessibility to public art.
- 5) **Develop adequate venues for the Arts, Heritage and Humanities.**
- *Strategy 1:* Support efforts to provide and maintain adequate cultural facilities throughout the county.
 - *Quantitative Benchmarks:*
 - o Number of grants awarded to provide and maintain adequate cultural facilities for the arts, heritage and humanities throughout the County.
 - o Number of cultural facilities throughout the county.
 - *Qualitative Indicator of Success:* Improved maintenance of cultural facilities.
- 6) **Create a greater awareness of the Oregon Cultural Trust, the Umatilla County Cultural Coalition, and the Community Participation Grant program.**
- *Strategy 1:* Conduct annual awareness campaign to promote the value of cultural throughout the county.
 - *Strategy 2:* Maintain an ongoing Umatilla County Cultural Coalition that represents Arts, Heritage and Humanities.
 - *Strategy 3:* Solicit projects that meet the goals of the Umatilla County Cultural Plan.
 - *Strategy 4:* Disburse funds in support of projects that meet the goals of the Umatilla County Cultural Plan.
 - *Strategy 5:* Publicize the awards. Make an annual report to the Umatilla County Commissioners, Oregon Cultural Trust, and to the public through the media.
 - *Quantitative Benchmarks:*
 - o Development of solid information about the value of culture across Umatilla County.
 - o At least once per year, present information through media, direct mailings to cultural organizations, and website, etc.
 - o Number of donors from Umatilla County giving to the Oregon Cultural Trust.
 - *Qualitative Indicators of Success:* Increased awareness of culture across the county.

The complete Umatilla County Cultural Plan is available online at
www.umatillacountyculture.org.



Umatilla County Cultural Coalition

GRANT APPLICATION COVER PAGE

Application Information

Project Name: _____

Applicant Group: _____

Project Contact Person(s): _____

Address: _____

Phone: _____ FAX: _____

Email: _____

Amount requested: _____

Application Checklist

- Cover page
- Narrative
- Project Budget

Please Note

- Applications (cover page, narrative and budget) must be received by September 25, 2009.
- Drop off or mail to UCCC c/o Heritage Station Museum, P.O. Box 253 (108 S.W. Frazer Avenue) Pendleton, OR 97801
- All monies must be expended as proposed by June 15, 2010.
- If awarded grant funds, a final report/evaluation of your project must be completed and returned to UCCC at P.O. Box 253, Pendleton, OR 97801 by June 30, 2010.

Authorizing Signature(s) of Person(s) Responsible for Grant Funds Date

Printed Name(s) Title(s)